

ATHENS HEMATOLOGY-ONCOLOGY  
**Policy & Procedures Regarding:  
Patient Responsibilities**

***PURPOSE:***

This form is meant to inform you, the patient, as well as your family that in addition to rights, you have responsibilities while undergoing medical care. If there are any questions regarding the contents of this form please notify any staff member.

***PATIENT RESPONSIBILITIES:***

1. **Keep Your Health Care Providers Accurately Informed** - A patient or his or her parent or legally designated representative has the responsibility to provide, to the best of his or her knowledge, accurate and complete information about present complaints, past illnesses, hospitalizations, medications and other matters relating to his or her health. He or she has the responsibility to report unexpected changes in his or her condition to the responsible practitioner. A patient or his or her parent or legal designated representative is responsible for making it known whether he or she comprehends a contemplated course of action and what is expected of him
2. **Follow Your Treatment Plan** – A patient or his or her parent or legally designated representative is responsible for following the treatment plan recommended by the practitioner primarily responsible for the patient's care/services. This may include following the instructions of health care personnel as they carry out the coordinated plan of care/services and implement the responsible practitioner's orders and as they enforce the applicable clinic rules and regulations.
3. **Keep Your Appointments** – The patient is responsible for keeping appointments and, when unable to do so for any reason, for notifying the responsible practitioner or the clinic.
4. **Be Responsible For Any Decision You Make Not To Follow Your Treatment Plan, And Keep Your Health Care Practitioners Informed About Your Decision(s)** – The patient or his or her parent or legally designated representative is responsible for his or her actions if he or she refuses treatment or does not follow the practitioner's instructions. If the patient cannot follow through with the treatment, he or she is responsible for informing the physician.
5. **Be Responsible For Your Financial Obligations** – The patient or his or her parent or legally designated representative is responsible for assuring the financial obligations of his or her health care/services are fulfilled as promptly as possible. The patient is responsible for providing information for insurance.

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6. **Comply With The Rules Of This Facility Regarding Patient Care and The Conduct of Our Clients/Visitors** – The patient or his or her parent or legally designated representative is responsible for following clinic rules and regulations affecting patient care/services and conduct.
  
7. **Be Considerate of Others** – The patient or his or her parent or legally designated representative is responsible for being considerate of the rights of other patients and personnel, and for assisting in the control of noise, smoking and the number of visitors. The patient is responsible for being respectful of the property of other persons and of the clinic.
  
8. **Be Responsible For Your Own Lifestyle Choices** – A patient's health depends not just on his or her care/services but, in the long term, on the decisions he or she makes in daily life. He or she is responsible for recognizing the effect of lifestyle on his or her personal life.